

**CITY OF SANTA BARBARA  
AIRPORT COMMISSION**

**M I N U T E S**

**CALL TO ORDER**

**The Regular Meeting on Wednesday, January 17, 2007, was called to order at 7:00 p.m. in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.**

**ROLL CALL**

Airport Commissioners:   **John Clark**  
                                     **William R. Gilbert**  
                                     **Dolores Johnson**  
                                     **Bruce Miller**  
                                     **Karen Kahn**  
                                     **Kirk A. Martin**

Absent:                       **Patricia Griffin**

Staff:                       **Karen Ramsdell**, Airport Director  
                                     **Hazel Johns**, Assistant Airport Director  
                                     **Tracy Lincoln**, Airport Operations Manager  
                                     **Rebecca Fibley**, Property Management Specialist

**PUBLIC COMMENT**

1.     No one wished to speak.

**NOTICES**

2.     That on Friday, January 12 at 3:00 p.m., the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.
3.     That the Lease Review Subcommittee met on Tuesday, January 16, at 10:30 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4.     That the Airline Terminal Design Subcommittee met on Wednesday, January 17, at 8:30 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
5.     That the Noise Abatement Committee met on Wednesday, January 31, at 10:00 am in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
6.     That the Budget Subcommittee met on Wednesday, February 7, at 1:30pm in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.

**ACTION:**     Presented.

## **CONSENT CALENDAR**

7. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, November 15, 2006.

8. SUBJECT: LEASE AGREEMENT – DENNIS E. FRANKS, INC. DBA TOYOTA OF SANTA BARBARA

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Dennis E. Franks, Inc., a California Corporation, for 8,734 square feet of paved, fenced land, at 6160 Robert Kiester Place, at the Santa Barbara Airport, effective February 1, 2007, for a monthly rental of \$1,659, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200701

9. SUBJECT: LEASE AGREEMENT – INSITUFORM TECHNOLOGIES USA, INC.

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Insituform Technologies USA, Inc., a Delaware Corporation, for 10,800 square feet of fenced, paved land, at 6105 Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2007, for a monthly rental of \$1,944, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200702

10. SUBJECT: LEASE AGREEMENT – PAYSAGE, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with Paysage, Inc., a California Corporation, for 11,100 square feet of fenced land, at 6195 Francis Botello Road, at the Santa Barbara Airport, effective February 1, 2007, for a monthly rental of \$1,554.

**ACTION:** Approved the recommendation; Agreement No. 200703

11. SUBJECT: LEASE AGREEMENT – NOZA, INC.,

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with NOZA, Inc., a Delaware Corporation, for 412 square feet of Building 311, and 1,172 square feet of Building 351 at 1407-A and 1409 Norman Firestone Road, respectively, at the Santa Barbara Airport, effective February 1, 2007, for a monthly rental of \$2,151, exclusive of utilities.

**ACTION:** Approved the recommendation; Agreement No. 200704

12. SUBJECT: RENTAL CAR CONCESSION AGREEMENT AMENDMENT

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute an amendment to Article 4, "Fees", in the Rental Car Concession Agreements between the City and:

- A. Budget Rent A Car System, Inc., Agreement No. 200621,
- B. The Hertz Corporation, Agreement No. 200618,
- C. Enterprise Rent-A-Car Company of Los Angeles, Agreement No. 200620, and
- D. Vanguard Car Rental USA, Inc., dba National, Agreement No. 200619.

**ACTION:** Approved the recommendation;  
Amendment Nos. 200621.1, 200618.1, 200620.1, and 200619.1

13. SUBJECT: AIRPORT PROPERTY MANAGEMENT REPORT – November & December

RECOMMENDATION: That Airport Commission receive the Airport Property Management Report.

**ACTION:** Motion/Second for approval of the consent calendar by Commissioners Kahn/Martin. Unanimous voice vote.

**ADMINISTRATIVE REPORTS**

14. SUBJECT: AIRLINE TERMINAL IMPROVEMENT PROGRAM

RECOMMENDATION: That Airport Commission receive a presentation on the Airport Terminal Project – Director Karen Ramsdell

**ACTION:** Presented.

15. SUBJECT: AERONAUTICAL PERMITS FOR MOBILE OPERATORS

RECOMMENDATION: That Commission recommends City Council approval of the Aeronautical Permit and fee schedule.

**ACTION:** Motion/Second to recommend approval of the Aeronautical Permits for Mobile Operators and fee schedule to City Council by Commissioners Miller/Kahn. Unanimous voice vote.

16. SUBJECT: FISCAL YEAR 2007 MID-YEAR REVIEW

RECOMMENDATION: That Commission receive the Fiscal Year 2007 Mid-Year Review of the Airport Department's budget.

**ACTION:** Presented.

**COMMISSION MATTERS**

17. SUBJECT: AIRPORT COMMISSION APPOINTMENTS

RECOMMENDATION: That Commission appoint a Chair and Vice-Chair and make subcommittee appointments - Chair John Clark

**ACTIONS:**

- Motion/Second to nominate Commissioner Kahn as Commission Vice-Chair by Commissioners Johnson/Miller. Unanimous voice vote.
- Motion/Second to nominate Commissioner Clark as Commission Chair by Commissioners Miller/Kahn. Unanimous voice vote.
- Subcommittee members remain unchanged.

**DIRECTOR'S REPORT**

18. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Airport Noise Abatement Program
- C. Capital Projects
1. Airport Terminal Improvement Project
  2. T-Hangar Project
  3. Airfield Safety Projects
  4. Goleta Slough Tidal Circulation Demonstration Project
  5. Consolidated Rental Car Quick Turn Around Facility
  6. Hangar 5 – Surface Water
- D. Council Actions

**ADJOURNMENT** 7:45 p.m., on order of Chair Clark.

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Karen Ramsdell, Airport Director

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Rebecca Fribley, Property Management Specialist